



## **Sustainability policy of company 2 DOM d.o.o., dated on 02. 07. 2020**

*Nowadays, sustainability is an important aspect of tourism. In that field, employees are impacting by their work on the environment and local people. This is why we have decided we want to improve our quality of work and encourage our employees to act even more sustainable.*

*We have decided that our sustainability coordinator will be Sara Leben, but at the same time the whole team will work his best and think in the way which reflects sustainability. Besides that, our team will be orientated in the direction of accomplishment all actions that we have set in "action plan" which we have written together.*

*Also, our foreign guests are active entrepreneurs who like to combine business with pleasure. We want to offer a unique and unrepeatabe experience, where a working day is mixed with enjoyment. Green and sustainable policies are well known abroad, so we can learn also from our guests and they can learn from us. We encourage them to reduce negative social, cultural, economic, and environmental influences their activities cause, and to focus on Slovenia offers (activities, products) in the most sustainable way possible. Our employees and co-workers are familiar with the aspects of health and safety in the work place.*

### **Sustainability policy**

Our sustainability coordinator is Sara Leben. She will take care of implementing sustainable policies. We have set our goals and action plans that we will try to achieve in the next year. In October 2020 and in February 2021 we will organize a general meeting and debate all of our sustainability accomplishments and also potential mistakes we have made.

All of our employees and co-workers are familiar with sustainability policy and know where they can find a copy (printed in our office and available on our website). Besides that, of our employees will be included and educated with online sustainability training (according to action plan) that we will do together on a meeting.

We are all actively trying to reduce negative impact on environment, society, economy and culture – by supporting and representing in our best way.

Sustainability is an important part of our everyday work; therefore, we take at least 15 minutes per meeting (every week) for debating about topics related to it. We are talking about things that we have implemented and thinking about new improvements.



Since we are constantly trying to get better, we have implemented some measurements and policies that are connected to sustainability and we are representing them hereinafter.

We will take a good care of representing our accomplishments in our website. Here, we have prepared a special segment that is dedicated to sustainability policy. Our college Marko Lampret has implemented the newest version and will refresh it when new one will be made.

### **Energy reduction policy**

We are taking into account the possibility of solar energy consumption and reducing electricity consumption. We are aware of shutting off the lights in the office, we use climate-machine if really necessary and we debate new policies regularly on employee meetings. All computers are set on “the energy saving program” and we respect “shut off” policy.

### **Waste reduction policy**

Garbage problem and recycling is one of the biggest worlds issue nowadays. This is why we all need to make a change and be more motivated in changing our “waste habits” into more reduced ones. Therefore, we decided to implement a waste reduction policy. In our office we are separating waste and trying to reuse the waste if possible (for example: paper that is written only on one side which we reuse for taking notes and writing on our internal meetings).

### **Paper quality policy**

Sometimes printing and writing is urgent. This is why we decided to change normal quality of paper that we use in our office with high quality, certificated paper called Sinerline. This brings some new expenses to the company but we understand also the advantages that are closely related to our sustainability policy accepted by the company. We have also decided (and written in our action plan) when printing promotional materials, we will use sustainable printing: on handmade recycled paper. We will probably print our promotional materials next summer (following our action plan until august 2021).



### **Sustainable accommodation policy**

Our company is aware of high-quality standards our guests want to have as they are mainly active entrepreneurs who combine business and pleasure. We strive to inform them about the best and most quality stay when visiting Slovenia. When recommending accommodation to our guests, a high-quality standard for us includes also thinking about sustainability aspects.

### **Social policy**

We are trying to reduce negative social, cultural, economic and environmental influences our activities cause. We understand the importance of respecting human rights, this is why we encourage the differences. We truly believe differences color our world and enriched our lives.

Only a warm, healthy and safe environment can ensure a quality work place. We all have to make an effort to build trusting relationships with our colleagues, co-workers, and of course our customers. Our director Sašo Saksida will take care of improvement work place environment and represents his findings on our general meeting and debate in October 2020.

All our employees and co-workers have good working conditions and valid employment contract which they understand and accept. They are free of entering unions and other forms of associations. In the future we are looking forward of hiring more people, especially in the name of Golden Residence project, which is now in the progress of preparation. In every step of the way we will be trying to understand, support and accept new opinions, upgrades and suggestions.

### **Respecting privacy**

We respect privacy of our guests this is why we do not share information about reservations or costumers' actions and we do not keep information longer than is required by law.

### **Resolving issues and customer satisfaction policy**

It is important to us that our customers are satisfied with our work and this is why we are taking every complaint very seriously. We have a procedure when dealing with complaints and we are trying to do our best to have as much satisfied guests as possible.



### **A policy of supporting quality local products and activities**

Together we are stronger and better. Only local integration and cooperation can lead us to the top quality of products and activities. Together we design Slovenian tourism: green, sustainable and full of love.

We are aware that there is a lot of forbidden souvenirs in the market that are illegal to purchase. This is why we have accepted to make a list of forbidden souvenirs for our guests and inform them about this topic. We have decided to make it until July 2020.

### **Health and safety policy**

It is very important to our team that we work in a safe and healthy environment; this is why we are all well informed and educated about safety and health procedures in our work place and have regular medical examinations organized by our company.

**2DOM d.o.o.**

Sašo Saksida, director

02. 07. 2020